

The DPCC is seeking a Research Associate to assist in core DPCC policy and communications functions. Research Associate's responsibilities include:

- Compiling daily summary of Senate floor debate for use by Senate staff.
- Researching past Senate floor and public debates on a variety of issues for use by Senate staff and Senators.
- Collaborating with policy staff on background policy memos.
- Drafting blog posts and website updates regarding current debates.

Qualified candidates will be highly organized with keen attention to detail, possesses strong research, writing, and analytical skills, be capable of simultaneously managing multiple projects in collaboration with various members of a high-impact team, and be able to meet deadlines in a fast-paced, changing environment. This job requires creative thinking and understanding of current political debates. Some understanding of Senate floor procedure is preferred, and previous communications experience is strongly preferred. Familiarity with well-known research tools is required. This is not an entry level position.

Qualified candidates should email a resume and cover letter to [demsenjobs2015@gmail.com](mailto:demsenjobs2015@gmail.com)